TECHNOLOGY REQUIREMENTS & SKILLS FOR SUCCESS

CANVAS

Canvas is a user-friendly, web-based Learning Management System that will be your gateway to all course activities and materials. Canvas can be accessed using a common web browser.

TECHNOLOGY REQUIREMENTS

To participate effectively in courses at Seton Montessori Institute, you will need some basic personal computing skills and the hardware and software listed below. If computer use is new to you, we strongly recommend enrolling in a computer skills class at your local library, community center or college prior to beginning the course.

COMPUTER ACCESS

You will need access to a computer or tablet with connected internet access for 10 or more hours per week. You can log in to Canvas anytime and anywhere from any computer with a wifi connection.

INTERNET CONNECTION REQUIREMENTS

High-speed internet access is required. Most any of the more current connectivity options (DSL, cable, fiber, etc.) should work well.

RECOMMENDED HARDWARE REQUIREMENTS

- A personal computer (PC or Mac) that is no more than five years old; or a current tablet (e.g., Surface or iPad). We do not recommend purchasing a Chromebook.
- 2 GB of RAM (or higher)
- Monitor with screen resolution of 1024 x 768 (or higher)
- Printer

SOFTWARE REQUIREMENTS

- Word processing: Microsoft Word or similar program that produces .doc or .docx files
- Web browser: The latest versions of Chrome, Firefox or Safari work well.
- Browser plug-ins: These common, free downloads add functions you'll need on your browser (may already be installed)
    - Acrobat Reader – for opening and reading .pdf (Portable Document Format) files
    - QuickTime – for playing audio and video excerpts

OTHER TIPS

- Google Chrome browser benefits ELL students as it has built-in translation software.
- When submitting assignments, they must be formatted as a .doc, .docx, .gdoc or .pdf format.

To participate effectively in courses at Seton, you will need some basic personal computing skills and access to a computer seven days per week. Here is a checklist of the tasks you should be able to perform.

Recommended computer skills

- ☐ Be able to point, click, double-click, left-click and right-click, scroll, and select content with a mouse or similar device
- ☐ Know how to open, save, and copy files
- ☐ Know how to manage and move files and folders
- ☐ Be able to browse through computer drives to find, select, and upload files

Recommended software skills

- ☐ Know which type of software to use for a specific task
- ☐ Know how to create, edit, and format documents
- ☐ Be able to cut and paste text
- ☐ Know how to print documents

Web skills

- ☐ Know how to connect to the Internet and use a web browser
- ☐ Be able to navigate within and between web pages to find information
- ☐ Know how to go to a specific web address
- ☐ Know how to use a search engine to find information on the Internet

E-mail skills

- ☐ Be able to create and receive email messages
- ☐ Know how to send and receive email attachments
- ☐ Know how to open and save attachments

Finding help

If you need help with some of these skills, tutorials and resources will be available within Canvas to help you master them before courses begin.